

**BOARD OF SELECTMEN
MEETING MINUTES – October 21, 2013**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Leslie Rutan, Chairman
Dawn Rand, Vice Chairman
Jeff Amberson, Clerk
Aaron Hutchins
William Pantazis

*Pledge of Allegiance

APPROVAL OF MINUTES – OCTOBER 7, 2013 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the October 7, 2013 regular meeting as amended; Selectman Amberson seconded the motion, all members voted in favor.

REPORTS

Aaron Hutchins

- Attended the recent Board of Health Meeting.
- Noted that he is looking forward to seeing the outcome of the Staffing Committee meetings.

William Pantazis

- Noted that the Interview Committee met with an applicant to be a Constable. See below for appointment.

Jeff Amberson, Clerk

- Attended the recent informational meeting on medicinal marijuana.
- Attended a recent Rotary Club meeting where Chief Leahy was honored. Congratulated Chief Leahy and thanked Rotary Club for the invite.
- With winter coming soon, reminded residents to keep area fire hydrants and sidewalks clear of snow.

Dawn Rand, Vice Chairman

- Attended the recent informational meeting on medical marijuana. Questioned whether or not a moratorium can be considered at next year's Annual Town Meeting? Mr. Coderre responded that it would be appropriate to bring forward an actual bylaw rather than a moratorium. He added that because this would be considered a zoning issue, it would make the most sense that it come from the Planning Board. Mr. Coderre stated that he will send a memo to the Planning Board indicating the Selectmen's interest in pursuing a zoning article for the Annual Town Meeting and their willingness to serve on a Committee, if appropriate.
- Noted that the Staffing Committee recently met with the Fire Chief. Scheduled presentations from the Police Chief, Library Director and Senior Center Director will be heard at the next Staffing Committee meeting on October 23rd.
- Attended a recent meeting of the Council on Aging.

Leslie Rutan, Chair.

- Noted that the latest Downtown Traffic Improvement Status Report dated October 10th confirms that the timing of the traffic signals can be continuously addressed as needed.
- Requested that the Board send a letter to the Applefest Committee thanking them for their hardworking efforts in organizing the event and to request that they consider bringing the Street Fair back to Blake Street based on the number of requests to do so from residents.

John Coderre, Town Administrator

- No report.

APPOINTMENT OF CONSTABLE

Selectman Pantazis moved the Board vote to appoint Ralph Bibeau to be a Constable for a partial three-year term to expire on April 30, 2016; Selectman Rand seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

CONFIRMATORY VOTE – CABLE TELEVISION RENEWAL LICENSE WITH CHARTER COMMUNICATIONS

Mr. Coderre noted that at the Selectmen's Meeting on September 16th, the Board voted to approve the amendment to the Town of Northborough Cable Television Renewal License with Charter Communications to extend the license expiration date by four months from October 16, 2013 to February 16, 2014 in order to allow sufficient time to negotiate a successor agreement.

By notice in the Worcester Telegram & Gazette, the public was invited to provide input on the amendment in writing to the Board of Selectmen no later than October 14, 2013.

As no public comments were received, the Town must confirm and ratify the Board's September 16th vote to extend the Cable Television Renewal License with Charter Communications in order to finalize the process.

Selectman Pantazis moved the Board vote to confirm and ratify the September 16, 2013 Board of Selectmen amendment and vote extending the Northborough Charter Renewal License from October 16, 2013 until midnight February 16, 2014 by license amendment; Selectman Amberson seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:20 p.m. - EXECUTIVE SESSION

Selectman Hutchins moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining/litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rand seconded the motion; the roll call vote was taken as follows:

Hutchins	“aye”	Rand	“aye”
Pantazis	“aye”	Rutan	“aye”
Amberson	“aye”		

Chairman Rutan announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Rand moved the Board vote to adjourn; Selectman Amberson seconded the motion; all members voted in favor.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. October 21, 2013 Meeting Agenda.
2. October 7, 2013 Meeting Minutes.
3. Information packet – Cable Television Renewal License Amendment.